



**BDB LEISURE SDN. BHD.** (BDB Leisure), founded on September 6, 2016 is a subsidiary of Bina Darulaman Berhad (BDB). Its business includes managing amusement and recreational parks.

BDB Leisure Sdn Bhd manages the operation of Darulaman Park, a recreational park located at Bandar Darulaman, Jitra Kedah and which was officially opened to the public in July 2002.

BDB Leisure also manages various forms of recreational entertainment, events, indoor and outdoor sports including rental of event hall and areas.

With the development of Bandar Darulaman, BDB Leisure provides leisure services and give experience to local communities and also tourists who visit to Darulaman Park, Jitra Kedah.

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In line with our expansion plan, we invite dynamic and suitably qualified personnel to apply for the challenging position as follows: -

**BDB LEISURE SDN BHD:  
OPERATION EXECUTIVE**

**Job Details** : FOR MALAYSIAN ONLY  
**Position** : Operation Executive  
**Department** : Darulaman Park  
**Employment Status** : Contract  
**Working Location** : Darulaman Park, Bandar Darulaman, Jitra

**PURPOSE OF POSITION:**

Aligning operation works to be more effective and productive in order to achieve the Company's goals.

**KEY ACCOUNTABILITIES:**

- To manage the Darulaman Park's operation team.
- To handle the daily operation work and maintenance.
- To communicate and engage with other departments on related task.
- To assist in preparing the proposal papers or memos as and when required by Head of Department (HOD).
- To monitor the daily operation of leisure division.
- To monitor the services by third party or contractors.
- To monitor and manage all BDB Leisure tenants.
- To monitor and manage all events at Darulaman Park.



**REQUIREMENTS:**

- Candidate must possess at least Bachelor's Degree/Post Graduate Diploma or equivalent.
- At least 2 years of working experience in related field.
- Able to work with minimum supervision
- Willing to work in shifts
- Computer literate

**HOW TO APPLY:**

Email your updated resume on or before **25<sup>th</sup> July 2022** to:

**hr\_recruit@bdb.com.my / salizawati@bdb.com.my**

Subject / Title: Operation Executive, Darulaman Park

Thank you for applying to BDB Leisure Sdn Bhd.

**HUMAN RESOURCE DEPARTMENT  
BDB LEISURE SDN BHD  
DARULAMAN PARK, BANDAR DARULAMAN,  
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